



## **ASSOCIATE PRODUCER, MOTHERBOARD**

### **OVERVIEW**

MOTHERBOARD is seeking an Associate Producer in our Brooklyn, NY Office, to support a wide variety of Motherboard Productions including long-form documentaries, recurring franchises, and branded content. Successful applicant will demonstrate experiencing in documentary filmmaking, a passion for telling stories in the fields of science and technology. and ability to flourish in a team environment.

### **ROLES AND RESPONSIBILITIES**

- Pitching stories, producing segments and booking guests as needed
- Conducting in-depth research and distilling it into format required by producer
- Heavy research and vertical development on various topics
- Producing graphics and work with various other producers
- Researching and clearing archival
- Researching and clearing music
- Maintaining post production schedules
- Maintaining releases and filing in the Vice system
- Working with Producers to close out jobs and fill out red sheets
- Networking and representing VICE as needed at various events
- Other duties and/or special projects as assigned

### **QUALIFICATIONS**

- Bachelors/equivalent experience in journalism a must, as is knowledge of the current global media environment
- 1 or more years experience in broadcast news, documentary film, or other digital media production.
- Excellent research skills
- Ability to persuade via written and verbal communication
- Demonstrated expertise in documentary field
- Ability to assist with the editing of segments
- Ability to work in a Mac work environment
- Be a deadline-driven, goal oriented, multi-tasker
- Language skills are a plus
- Ability to shoot and edit is plus

### **HOW TO APPLY**

<https://workforcenow.adp.com/jobs/apply/posting.html?client=VICE>