



## **JOB LISTING: Vice President – Corporate Development/Operations**

### **DEPARTMENT/GROUP: VICE MEDIA**

VICE started in 1994 as a newsprint monthly in Montreal and is now a global youth media company that includes print, events, music, online, television, and feature film divisions that operates in over 30 countries. VICE is the industry leader in original video for the web. With dozens of original series franchises across all content categories, VICE publishes about 60 minutes of new video content every day. For further information and additional background, please visit [www.vice.com](http://www.vice.com).

### **OVERVIEW**

Vice Media is looking for a Vice President of Corporate Development and Operations to be responsible for assisting the HR Team with human resources functions, including systems management, contracts, intern recruiting, and general employee relations.

### **ROLES AND RESPONSIBILITIES**

#### Corporate Development:

- Manage/execute expansion internationally
- Analyze/execute M&A, JV, and corporate partnership opportunities
- Develop/build operating budget and strategic plan

#### Business Development:

- Develop operating models for new web platforms
- Develop business cases/plans
- Review/edit business terms of legal contracts

#### Operational Performance:

- Develop/analyze performance metrics of departments/business units
- Develop recommendations/action plans to improve performance
- Analyze financial performance to identify areas for cost savings

#### Finance:

- Oversee procurement of insurance policies for company
- Oversee/manage multi-million dollar office renovations, including architects, engineers, and contractors
- Oversee selection/implementation of enterprise-wide technology solutions, such as time-tracking and sales tracking systems
- Oversee transition of information management tools from analog to digital

### **EXPERIENCE AND QUALIFICATIONS**

- MBA required
- 5 years of experience, including two years of corporate/business development experience in digital media, including online video production (including experience in all of the following: operations, finance, M&A, strategic/quantitative analysis, and project management), as well as three years of experience working for a top-tier management consultancy in a strategic advisory role.

### **HOW TO APPLY**

Send a detailed cover letter and resume with **salary requirements** by email to [vicecareers@vice.com](mailto:vicecareers@vice.com).

Reference “VP, Corporate Development/Operations” in the subject line or by mail to:

Human Resources Department

Attention: Human Resources Associate

99 North 10<sup>th</sup> Street, Brooklyn, New York 11211

Please indicate in your cover letter where you learned of this job posting. No phone calls please. EOE